



Borough of Tamworth

Marmion House,
Lichfield Street, Tamworth,
Staffordshire B79 7BZ.

Enquiries: 01827 709 709
Facsimile: 01827 709 271

APPOINTMENTS AND STAFFING COMMITTEE

15 March 2022

Dear Councillor

A meeting of the Appointments and Staffing Committee will be held in **Council Chamber, Marmion House, Lichfield Street, Tamworth, B79 7BZ on Wednesday, 23rd March, 2022 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, consisting of stylized initials and a long horizontal line extending to the right.

Chief Executive

A G E N D A

NON CONFIDENTIAL

- 1 Apologies for Absence**
- 2 Minutes of the Previous Meeting (Pages 5 - 6)**
- 3 Declarations of Interest**

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

4 Exclusion of the Press and Public

To consider excluding the Press and Public from the meeting by passing the following resolution:-

“That in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and/ or 4 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public”

At the time this agenda is published no representations have been received that this part of the meeting should be open to the public

5 Regeneration Projects Officer (Pages 7 - 14)

(Report of the Head of Economic Development and Regeneration)

6 Restructure of Assets Team (Pages 15 - 32)

(Report of the Assistant Director, Assets)

7 Summary of HR Changes 1st April 2021 to 30th September 2021 (Pages 33 - 48)

(Report of the Head of HR and Organisational Development)

8 SMART Working (Pages 49 - 66)

(Report of the Head of HR and Organisational Development)

Access arrangements

If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail democratic-services@tamworth.gov.uk. We can then endeavour to ensure that any particular requirements you may have are catered for.

Filming of Meetings

The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.

If a member of the public is particularly concerned about being filmed, please contact a member of Democratic Services before selecting a seat.

FAQs

For further information about the Council's Committee arrangements please see the FAQ page [here](#)

To Councillors: J Oates, S Doyle, S People, R Pritchard and M Summers.

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**MINUTES OF A MEETING OF THE
APPOINTMENTS AND STAFFING
COMMITTEE
HELD ON 14th SEPTEMBER 2021**

Present: Councillor J Oates (Chair), Councillors D Cook, S Doyle, S People and R Pritchard

The Following Officers were present: Anica Goodwin (Executive Director Organisation), Zoe Wolicki (Assistant Director People) and Tracey Pointon (Legal Admin & Democratic Services Manager)

9 APOLOGIES FOR ABSENCE

No apologies for absence

10 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 21st July 2021 were approved and signed as a correct record.

(Moved by Councillor R Pritchard and seconded by Councillor D Cook)

11 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

12 APPOINTMENT OF GARAGE ADMINISTRATOR ROLE - TEMPORARY CONTRACT

Report of the Leasehold and Estate Manager to seek approval from the Committee to create a temporary Garage Administrator post for 2 years from appointment or project completion whichever is sooner.

RESOLVED: That Committee

1. agreed to the appointment of the post of temporary Garage Administrator for 2 years

(Moved by Councillor J Oates and seconded by Councillor R Pritchard)

13 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and / or 4 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public

(Moved by Councillor J Oates and seconded by Councillor R Pritchard)

14 SMART WORKING

Report of the Executive Director Organisation to provide details of Tamworth Borough Council's approach to SMART working as outlined in the Recovery & Reset paper presented to Cabinet on 29th July 2021 with delegation to Staffing & Appointment Committee for people related aspects.

RESOLVED: That committee

Approved the four recommendations in the report.

(Moved by Councillor J Oates and seconded by Councillor D Cook)

Chair _____

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of the Local Government Act 1972.

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